

State Representative
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Member:
Finance Committee



COLORADO
HOUSE OF REPRESENTATIVES
State Capitol
Denver
80203

I, Colorado State Representative Chris deGruy Kennedy, am the records custodian for the public records in my direct custody and control.

Due to the high volume of written materials received during the usual course of business, I implement the following email records retention policies on a regular basis:

- Emails from constituents and emails related to legislation, policy initiatives, or other legislative business are retained for as long as they remain relevant. These emails are archived by issue or subject matter in categorized folders.
- Emails unrelated to my legislative work, such as spam, advertising, and non-work related communications, are deleted regularly and at least every 30 days.

The requirements for electronic messages or communications from the Amended Stipulated Judgment and Consent Decree from Epps, et al. v. Colo. House of Representatives, et al., (Consent Decree) are incorporated into this policy and override any other provision of this policy that is inconsistent, so long as the provisions of the Consent Decree apply.

A handwritten signature in black ink, appearing to read "C. deGruy Kennedy".

Chris deGruy Kennedy
State Representative
House District 30