# Second Regular Session Sixty-seventh General Assembly STATE OF COLORADO

## **REREVISED**

This Version Includes All Amendments Adopted in the Second House

LLS NO. 10-0425.01 Nicole Myers

**HOUSE BILL 10-1181** 

#### **HOUSE SPONSORSHIP**

Todd,

#### SENATE SPONSORSHIP

Bacon,

**House Committees** 

**Senate Committees** 

State, Veterans, & Military Affairs Appropriations

State, Veterans & Military Affairs

#### A BILL FOR AN ACT

101	CONCERNING	ADJUSTN	IENTS	TO	THE	ADMIN	ISTRATI	ON	OF	THE
102	DEPART	MENT OF	PERSO	NNEL	, AND	MAKIN	G AN API	PROP	'RIA'	TION
103	THEREF	OR.								

## **Bill Summary**

(Note: This summary applies to this bill as introduced and does not reflect any amendments that may be subsequently adopted. If this bill passes third reading in the house of introduction, a bill summary that applies to the reengrossed version of this bill will be available at http://www.leg.state.co.us/billsummaries.)

The bill makes the following changes to the administration of the department of personnel (department):

**Section 1.** Most state agencies are required to refer uncollected debts to the state controller. Under current

SENATE Am ended 3rd Reading M ay 12,2010

SENATE
Am ended 2nd Reading

HOUSE 3rd Reading Unam ended April26,2010

> AOUSE Am ended 2nd Reading April23, 2010

Shading denotes HOUSE amendment. <u>Double underlining denotes SENATE amendment.</u>

Capital letters indicate new material to be added to existing statute.

Dashes through the words indicate deletions from existing statute.

law, any claims that the state controller has not processed within 120 days are referred to private counsel or a private collections agency. Debtors are more likely to settle their debts with the state controller than with a private entity because it costs less; however, the controller is unable to process all claims within 120 days. Section 1 of the bill extends the processing period to 180 days.

- ! When a debt is litigated and the state prevails, a debtor may be responsible for paying fees and costs in addition to the total debt amount. The court often reduces the total amount of the award, but does not specify which outstanding debts must be paid first. Section 1 also specifies which outstanding debts must be paid first if the court-ordered award is insufficient to cover the total amount outstanding.
- ! Section 2. Currently, there are different public notice procedures for state agencies and institutions of higher education depending on the estimated dollar amounts of certain contracts. Section 2 of the bill makes the projects that require notice based on the estimated contract costs and the notice procedures the same for state agencies and institutions of higher education.
- ! Section 3. This section of the bill increases the deductible for claims for loss or damage to state property from \$1,000 to \$5,000.
- ! Section 4. This section of the bill eliminates the existing requirement that the state personnel director (director) provide postaudit reviews of the operation and management of the state personnel system by the heads of principal departments and presidents of colleges and universities and instead authorizes the director to conduct a review of such operation and management in the director's discretion. Section 4 also clarifies that the appointing authority for a principal department is specified in the state constitution.
- ! Sections 5 and 10. These sections of the bill clarify that the administrator of the state personnel board, not the director, shall maintain the records of the board.
- ! Section 6. This section repeals the provision establishing the total compensation advisory council. The council was established to advise the director on policy matters related to the total compensation program.
- ! Sections 7, 8, and 9. Current law establishes a 90-day period for the director to review certain complaints and appeals filed by state employees. Sections 7, 8, and 9 of

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the bill require the tolling of the 90-day period only if an employee who has filed a complaint with the director also files a complaint with the state personnel board or the Colorado civil rights division in the department of regulatory agencies.

- ! Sections 11 and 13. Both of these sections contain a conforming amendment in connection with the elimination of the total compensation advisory council in section 6 of the bill.
- ! Section 12. Pursuant to current law, the director is required to provide to the legislative committee of reference a financial impact statement regarding the impact of proposed insurance coverage mandates on state and state employee contributions to health plans. Section 12 eliminates this requirement, as the same information is provided through the fiscal note process.
- ! Section 14. Currently, the executive director of the department of personnel does not have the authority to charge fees to state agencies that need to access documents from the state archives. Section 14 of the bill authorizes the executive director to charge and collect fees from state agencies for the direct and indirect costs of retrieving and researching information from the state archives.
- ! Section 15. The bill directs the department to establish a procurement card program for all state agencies and institutions of higher education. The bill specifies that any revenues generated from the procurement card program shall be deposited in the general fund and allocated to state agencies and institutions of higher education in proportion to their statewide procurement card expenditures.
- ! Section 16. The procurement code currently allows a state agency to suspend a person from consideration for award of contracts until after the trial of the suspended person if a criminal charge has been issued. The bill allows a suspension to remain in effect until after the trial when the person is suspended because a criminal charge has been issued against an officer, director, partner, manager, key employee, or other principal of the suspended person.
- ! Sections 17 to 24. The prior reorganization of the department left statutory references to the division of accounts and controls. Sections 17 to 24 of the bill change this reference to the office of the state controller.

1 Be it enacted by the General Assembly of the State of Colorado:

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1	SECTION 1. 24-30-202 (20.1), Colorado Revised Statutes, is
2	amended to read:
3	24-30-202. Procedures - vouchers and warrants - rules -
4	<b>penalties.</b> (20.1) The controller, or the controller's designee, is hereby
5	authorized, upon written request made to the controller, to allow any state
6	department, institution, or agency to draw upon its appropriation a sum
7	set by fiscal rule promulgated by the controller, which fiscal rule may not
8	authorize a sum in excess of two thousand five hundred dollars, and
9	considered appropriate for the circumstances, to be used for the payment
10	of incidental expenses. Items of postage, express, telegrams, and other
11	incidental expenses may be paid from such moneys. At the end of each
12	month, or as often as is practicable, the department, institution, or agency
13	making such incidental expenditures shall submit a voucher to the
14	controller covering the total amount of such expenditures and shall submit
15	a list of all such expenditures, together with proper receipts, if any, and
16	the controller shall draw the controller's warrant against the proper
17	appropriation to cover all items of expenditures which the controller
18	approves. The controller is also authorized, upon the request of any state
19	department, institution, or agency, to allow a reasonable advance of
20	moneys to employees and officials for authorized travel on official state
21	business not to exceed an amount set by fiscal rule promulgated by the
22	controller. which fiscal rule may not authorize a sum in excess of one
23	thousand five hundred dollars.
24	<b>SECTION 2.</b> 24-30-202.4 (2), (8) (a), and (8) (b), Colorado
25	Revised Statutes, are amended to read:
26	24-30-202.4. Collection of debts due the state - controller's
27	duties - creation of debt collection fund - definitions. (2) Except for

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those debts under the jurisdiction of the department of revenue referred to in section 24-35-108 (1) (a), under the jurisdiction of the judicial department referred to in section 16-11-101.6, C.R.S., and under the jurisdiction of the department of labor and employment related to overpayment of unemployment insurance benefits and delinquent taxes referred to in section 8-79-102, C.R.S., all state agencies shall refer to the state controller debts due the state that the agency has been unable to collect within thirty days after such debts have become past due, together with the data and information necessary for the controller to institute collection procedures. Debts are not subject to referral pursuant to this subsection (2) if payment arrangements have been made and payments due in accordance with the terms of the arrangements are not delinquent. The controller may grant a waiver to the requirement that a state agency refer debts within such thirty-day period based upon a documented request and justification provided by a state agency, pursuant to rules promulgated by the department of personnel under article 4 of this title. A waiver may include but shall not be limited to extended periods to collect delinquent debts. For accounts where no waiver to assignment has been granted, the controller shall use all state collection capabilities to collect that debt, including, but not limited to, the certification of that debt to the department of revenue for offset of that debt against any tax refund due the debtor under the provisions of subparagraph (II) of paragraph (a) of subsection (3) of this section. No later than one hundred twenty EIGHTY days after receipt by the controller, the controller or the controller's designee shall legally assign all debts that are not claims in process of collection to private counsel or private collection agencies that appear on the list of private counsel or private collection agencies. For

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the purposes of this section, "claims in process of collection" means any debts on which payments are being made, on which payments have been promised, on which suit has been brought, or any other debts as defined in rules promulgated by the department of personnel pursuant to article 4 of this title. The private counsel or private collection agencies included in the list of private counsel or private collection agencies shall be selected through competition pursuant to the provisions of the "Procurement Code", articles 101 to 112 of this title. Criteria for selection of the private counsel or private collection agencies shall be developed by the executive director of the department of personnel in consultation with the controller, affected state agencies, and the private collection community. In addition, a state-supported institution of higher education may utilize the provisions of section 23-5-113, C.R.S., for the collection of any loan or other outstanding obligation owed to such institution.

(8) (a) The department of personnel may add a collection fee to the amount of a debt's principal and ACCRUING interest referred to the state controller pursuant to this section except where other specific statutory authority, requirements under federal programs, or written agreement with the debtor provide otherwise. The department shall determine upon annual review the amount of the collection fee, which shall approximate the reasonable costs incurred by the controller in collecting debts. The collection fee may include a fee to recover the collection costs incurred by either the controller, private counsel, or private collection agencies, but in no case shall the aggregate fee for the controller or private collection agencies exceed twenty-one percent and in no case shall the aggregate fee for private counsel exceed twenty-five

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1	percent.
2	(b) The debtor shall be liable for repayment of the total amount of
3	a debt due to the state, including the collection fee PLUS ALLOWABLE FEES
4	AND COSTS PURSUANT TO PARAGRAPH (c) OF THIS SUBSECTION (8) AND
5	THE DELINQUENCY CHARGE PURSUANT TO SECTION 24-79.5-102. ANY
6	COURT-ORDERED AWARD THAT IS INSUFFICIENT TO COVER THE TOTAL
7	AMOUNT OUTSTANDING SHALL BE APPLIED FIRST TO THE PRINCIPAL
8	AMOUNT OWED, THEN TO COURT COSTS, THEN TO ATTORNEY FEES, THEN
9	TO INTEREST, AND THEN TO ANY DELINQUENCY CHARGE.
10	SECTION 3. 24-30-1102 (5), Colorado Revised Statutes, is
11	amended to read:
12	24-30-1102. Definitions. As used in this part 11, unless the
13	context otherwise requires:
14	(5) "State agency" means this state or any department, board,
15	bureau, commission, institution, or other agency of the state; including
16	institutions of higher education but EXCEPT THAT "STATE AGENCY" shall
17	not include ANY STATE INSTITUTION OF HIGHER EDUCATION OR the state
18	board of stock INSPECTION commissioners, created pursuant to section
19	35-41-101, C.R.S.
20	SECTION 4. 24-30-1104 (1), Colorado Revised Statutes, is
21	amended BY THE ADDITION OF A NEW PARAGRAPH to read:
22	24-30-1104. Central services functions of the department -
23	definitions. (1) Within the counties of Adams, Arapahoe, Boulder,
24	Douglas, Pueblo, El Paso, and Jefferson, the city and county of
25	Broomfield, and the city and county of Denver, and within any other areas
26	in the state of Colorado where central services are offered, the department
27	of personnel shall perform the following functions for the executive

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1	branch of the state of Colorado, its departments, institutions, and
2	agencies, under the direction of the executive director:
3	(m) Offer services to any state institution of higher
4	EDUCATION THAT CHOOSES TO PURCHASE SUCH SERVICES. WHEN AN
5	INSTITUTION OF HIGHER EDUCATION INTENDS TO PURCHASE A SERVICE
6	PROVIDED BY THE DEPARTMENT, THE INSTITUTION SHALL INCLUDE THE
7	DEPARTMENT IN ANY SOLICITATION OR VENDOR QUALIFICATION PROCESS
8	FOR THE SERVICE. WHENEVER PRACTICABLE, INSTITUTIONS OF HIGHER
9	EDUCATION SHALL SEEK PARTNERSHIPS WITH THE DEPARTMENT FOR THE
10	PURPOSE OF PROCURING SERVICES AT A COST <u>SAVINGS</u> TO THE INSTITUTION
11	AND THE STATE.
12	SECTION 5. 24-30-1104 (1), Colorado Revised Statutes, is
13	amended BY THE ADDITION OF A NEW SUBSECTION to read:
14	24-30-1104. Central services functions of the department -
15	definitions. (1.5) The department of Personnel Shall establish a
16	RULE PROVIDING FOR A WAIVER TO A STATE AGENCY OF SUBSECTION (1)
17	OF THIS SECTION WHEN THE STATE AGENCY CAN PROCURE THE SERVICES
18	DESCRIBED IN THIS PART 11 AT A NET COST SAVINGS TO THE STATE.
19	<b>SECTION 6.</b> 24-30-1108 (1), Colorado Revised Statutes, is
20	amended to read:
21	24-30-1108. Revolving fund - service charges - pricing policy.
22	(1) There is hereby created a department of personnel revolving fund for
23	use in acquiring such materials, supplies, labor, and overhead as are
24	required. Moneys collected and deposited in the fund shall be
25	FROM STATE AND LOCAL GOVERNMENT USER FEES AND FROM REBATES,
26	INCLUDING, BUT NOT LIMITED TO, REBATES FROM CAR RENTALS, TRAVEL
2.7	AGENCIES, LODGING, AND TRAVEL CARDS. The fund shall be under the

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1	direction of the executive director.
2	SECTION 7. 24-30-1303 (5), Colorado Revised Statutes, is
3	amended BY THE ADDITION OF A NEW PARAGRAPH to read:
4	24-30-1303. Department of personnel - responsibilities.
5	(5) $(d)$ $U$ PON APPLICATION BY ANY STATE AGENCY THAT DEMONSTRATES
6	INTERNAL EXPERTISE RELATED TO THE LEASING AND ACQUISITION OF
7	COMMERCIAL REAL PROPERTY, THE DEPARTMENT MAY DELEGATE AN
8	INDIVIDUAL EMPLOYED BY THE STATE AGENCY TO ACT ON BEHALF OF THE
9	DEPARTMENT IN THE PERFORMANCE OF THE RESPONSIBILITIES AND
10	FUNCTIONS DESCRIBED IN PARAGRAPH (a) OF SUBSECTION (1) OF THIS
11	SECTION. THE DELEGATION AUTHORIZED PURSUANT TO THIS PARAGRAPH
12	(d) MAY INCLUDE, WITH THE CONSENT OF THE DEPARTMENT, THE
13	AUTHORITY TO WAIVE THE USE OF THE DEPARTMENT-APPROVED REAL
14	ESTATE LEASE FORM OR REAL ESTATE LEASE AMENDMENT FORM.
15	SECTION 8. 24-30-1405, Colorado Revised Statutes, is amended
16	to read:
17	24-30-1405. Public notice. When professional services are
18	required to be contracted for, public notice shall be given by the state
19	agency if the basic construction cost of the project is estimated by the
20	state agency to be more than five hundred thousand dollars or if the fee
21	for the professional services is estimated to exceed fifty thousand dollars;
22	except that, for projects under the supervision of the department of
23	transportation or for contracts with a state institution of higher education,
24	public notice shall be given by the department or institution if the basic
25	transportation-related construction cost or the basic construction cost of
26	the project is estimated by the department or institution to be more than
27	one million dollars or if the fee for professional engineering or surveying

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1	services is estimated to exceed one hundred thousand dollars. The public
2	notice shall be given at least fifteen days prior to the selection of the three
3	or more most highly qualified persons by the principal representative
4	pursuant to section 24-30-1403 (2), and, except for projects under the
5	supervision of the department of transportation, the public notice shall be
6	given no later than eight weeks after the date on which the appropriation
7	for the project becomes law. The public notice shall be given by
8	publication at least two times in one or more daily newspapers of general
9	circulation in this state; except that, for contracts with a state institution
10	of higher education, public notice shall be given by publication at least
11	once in one or more daily newspapers of general circulation in this state.
12	The public notice shall contain a general description of the
13	proposed project and shall indicate the procedure by which interested
14	persons may apply for consideration for the contract.
15	<b>SECTION 9.</b> 24-30-1510.5 (3) (a) (IV), Colorado Revised
16	Statutes, is amended to read:
17	24-30-1510.5. Self-insured property fund - creation -
18	authorized and unauthorized payments - executive director
19	authorized to make payments. (3) Expenditures shall be made out of
20	the self-insured property fund in accordance with subsection (1) of this
21	section only for the following purposes:
22	(a) To pay claims for loss or damage to state property subject to
23	the following conditions:
24	(IV) The principal state department shall pay a
25	one-thousand-dollar FIVE-THOUSAND-DOLLAR deductible for each
26	occurrence;
27	SECTION 10. 24-50-101 (3) (d), Colorado Revised Statutes, is

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amend	led t	o r	ead:

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2	24-50-101. Short title - legislative declaration - terminology.
3	(3) (d) The heads of principal departments and presidents of colleges and
4	universities shall be responsible and accountable for the actual operation
5	and management of the state personnel system for their respective
6	departments, colleges, or universities. Such operation and management
7	shall be in accordance with RULES AND directives promulgated by OF the
8	state personnel director who shall provide postaudit review MAY
9	CONDUCT A REVIEW of such operation and management. Presidents of
10	colleges and universities shall be the appointing authorities for employees
11	of their respective institutions. THE APPOINTING AUTHORITY FOR A
12	PRINCIPAL DEPARTMENT IS SPECIFIED IN SECTION 13 (7) OF ARTICLE XII OF
13	THE STATE CONSTITUTION.
14	SECTION 11. 24-50-103 (7), Colorado Revised Statutes, is
15	amended to read:
16	<b>24-50-103. State personnel board.</b> (7) The board may authorize
17	administrative law judges, who shall be lawyers with at least five years
18	experience, to conduct hearings on any matter within the jurisdiction of
19	the board upon terms and conditions determined by the board and subject
20	to the provisions of article 4 of this title. The board shall employ such
21	personnel as may be necessary for the performance of its duties, including
22	an administrator who shall serve as secretary to the board. with such THE
23	ADMINISTRATOR SHALL MAINTAIN FULL RECORDS OF THE PROCEEDINGS OF
24	THE BOARD AND SHALL BE RESPONSIBLE FOR ANY OTHER duties as the
25	board may assign. Funds for these purposes shall be appropriated by the
26	general assembly.
27	SECTION 12. Repeal. 24-50-104 (3), Colorado Revised

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1	Statutes, is repealed as follows:
2	24-50-104. Job evaluation and compensation. (3) Total
3	compensation advisory council. (a) A total compensation advisory
4	council is hereby established pursuant to this subsection (3) to advise the
5	state personnel director on policy matters related to the total
6	compensation program. The total compensation advisory council shall
7	consist of ten members, who shall serve without compensation, as
8	<del>follows:</del>
9	(I) and (II) (Deleted by amendment, L. 2003, p. 1926, § 1,
10	effective May 22, 2003.)
11	(III) The insurance commissioner or the insurance commissioner's
12	<del>designee;</del>
13	(IV) A private sector total compensation specialist appointed by
14	the state personnel director;
15	(V) A member of the senate appointed by the president of the
16	senate;
17	(VI) A member of the house of representatives appointed by the
18	speaker of the house of representatives;
19	(VII) (Deleted by amendment, L. 2003, p. 1926, § 1, effective
20	May 22, 2003.)
21	(VIII) One member appointed by the president of the senate, one
22	member appointed by the minority leader of the senate, and two members
23	appointed by the speaker of the house of representatives. The members
24	appointed pursuant to this subparagraph (VIII) shall be employees, as
25	defined in section 24-50-603 (7), and shall serve three-year terms.
26	(IX) Two members appointed by the state personnel director who
27	shall serve three-year terms. One of the members appointed pursuant to

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this subparagraph (IX) shall be an employee, as defined in section 24-50-603 (7).

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(a.5) The terms of the members of the general assembly appointed by the speaker of the house of representatives and the president of the senate pursuant to subparagraphs (V) and (VI) of paragraph (a) of this subsection (3) who are serving on March 22, 2007, shall be extended to and expire on or shall terminate on the convening date of the first regular session of the sixty-seventh general assembly. As soon as practicable after such convening date, the speaker and the president shall appoint or reappoint members of the general assembly in the same manner as provided in subparagraphs (V) and (VI) of paragraph (a) of this subsection (3). Thereafter, the terms of members of the general assembly appointed or reappointed by the speaker and the president shall expire on the convening date of the first regular session of each general assembly, and all subsequent appointments and reappointments by the speaker and the president shall be made as soon as practicable after such convening date. The person making the original appointment or reappointment shall fill any vacancy by appointment for the remainder of an unexpired term. A member of the general assembly appointed or reappointed by the speaker or the president shall serve at the pleasure of the appointing authority and shall continue in office until the member's successor is appointed.

(b) No more than two employees shall be appointed from one department or institution of higher education. No employee, as defined in section 24-50-603 (7), shall be denied the right to be appointed to and serve on the total compensation advisory council. Nothing in this subsection (3) shall preclude any person, organization, or group from

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1	submitting a list of potential appointees to any person making
2	appointments to the council pursuant to paragraph (a) of this subsection
3	<del>(3).</del>
4	(c) Nothing in this subsection (3) shall affect the total
5	compensation advisory council existing as of June 1, 2003, or the terms
6	of the members serving on the council as of June 1, 2003.
7	<b>SECTION 13.</b> 24-50-104 (4) (a), (4) (d) (IV), and (6) (b) (II),
8	Colorado Revised Statutes, are amended, and the said 24-50-104 (6) (b)
9	is further amended BY THE ADDITION OF A NEW
10	SUBPARAGRAPH, to read:
11	24-50-104. Job evaluation and compensation. (4) Annual
12	compensation process. (a) The purpose of the annual compensation
13	process is to determine any necessary adjustments to state employee
14	salaries, state contributions for group benefit plans, and performance
15	awards. The annual compensation survey, based on an analysis of
16	surveys by public or private organizations, including surveys by the state
17	personnel director, shall include a fair sample of public and private sector
18	employers and jobs, including areas outside the Denver metropolitan area.
19	In order to establish confidence in the selection of surveys, the state
20	personnel director shall meet and confer in good faith with management
21	and state employee representatives. and the total compensation advisory
22	<del>council.</del>
23	(d) (IV) The state personnel director, in preparing the annual
24	compensation report and submitting recommendations and estimated
25	costs for state employee compensation for the next fiscal year, pursuant
26	to paragraphs (b) and (c) of this subsection (4), and in implementing any
2.7	changes to state employee compensation shall ensure that for the 2003-04

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fiscal year no state employee receive the recommended changes in employee salaries in the annual compensation recommendations for changes to salaries and any adjustments to the recommended changes made by the general assembly in the annual general appropriation act.

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(6) **Job evaluation.** (b) (II) Any employee directly affected by the allocation of the employee's position to a class in a lower pay grade under subparagraph (I) of this paragraph (b) may file a written appeal with the state personnel director within ten days after receiving the notice of allocation of positions. The state personnel director, or the director's designee, shall review the appeal in summary fashion on the basis of written material that may be supplemented by oral argument at the sole discretion of the director or designee. At the director's discretion, an advisory panel of qualified job evaluators may be convened to assist the director in making a decision. EXCEPT AS OTHERWISE PROVIDED IN SUBPARAGRAPH (III) OF THIS PARAGRAPH (b), the director shall issue a written decision within ninety calendar days after the receipt of a timely appeal. If the director does not issue a decision within ninety calendar days after receipt of a timely appeal, the original allocation decision shall be final. An allocation decision may be overturned only if the director finds it to have been arbitrary, capricious, or contrary to rule or law. The state personnel director shall establish a process for timely resolving appeals within the ninety-day period and the criteria for selection of and method of service upon an advisory panel. Any decision shall be subject to judicial review pursuant to section 24-4-106.

(III) WHEN AN EMPLOYEE WHO HAS FILED AN APPEAL WITH THE STATE PERSONNEL DIRECTOR PURSUANT TO SUBPARAGRAPH (II) OF THIS PARAGRAPH (b) ALSO FILES AN APPEAL WITH THE STATE PERSONNEL

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1	BOARD PURSUANT TO SECTION 24-50-123 OR THE COLORADO CIVIL RIGHTS
2	DIVISION PURSUANT TO SECTION 24-50-125.3, THE NINETY-DAY PERIOD
3	SPECIFIED IN SUBPARAGRAPH (II) OF THIS PARAGRAPH (b) SHALL BE
4	TOLLED UNTIL THERE IS A FINAL AGENCY ACTION BY THE BOARD ONLY IF
5	THE APPEAL FILED WITH THE BOARD OR THE CIVIL RIGHTS DIVISION ARISES
6	OUT OF THE SAME INCIDENT AS THE APPEAL FILED WITH THE DIRECTOR, IS
7	FILED BEFORE THE EXPIRATION OF THE NINETY-DAY PERIOD, AND IS FILED
8	BEFORE THE DIRECTOR HAS ISSUED A WRITTEN DECISION.
9	SECTION 14. 24-50-104.5 (2), Colorado Revised Statutes, is
10	amended, and the said 24-50-104.5 is further amended BY THE
11	ADDITION OF A NEW SUBSECTION, to read:
12	24-50-104.5. Compliance with federal laws. (2) The state
13	personnel director may establish an internal review process of alleged
14	violations of such federal laws. Such a review shall be conducted in
15	summary fashion on the basis of written material. EXCEPT AS OTHERWISE
16	PROVIDED IN SUBSECTION (3) OF THIS SECTION, the state personnel director
17	shall issue a written decision within ninety days after receipt of the
18	written complaint. Any aggrieved party may also seek judicial review as
19	specified by the applicable law.
20	(3) WHEN AN EMPLOYEE WHO HAS SOUGHT A REVIEW WITH THE
21	STATE PERSONNEL DIRECTOR PURSUANT TO SUBSECTION (2) OF THIS
22	SECTION ALSO FILES AN APPEAL WITH THE STATE PERSONNEL BOARD
23	PURSUANT TO SECTION 24-50-123 OR THE COLORADO CIVIL RIGHTS
24	DIVISION PURSUANT TO SECTION 24-50-125.3, THE NINETY-DAY PERIOD
25	SPECIFIED IN SUBSECTION (2) OF THIS SECTION SHALL BE TOLLED UNTIL
26	THERE IS A FINAL AGENCY ACTION BY THE BOARD ONLY IF THE APPEAL
27	FILED WITH THE BOARD OR THE CIVIL RIGHTS DIVISION ARISES OUT OF THE

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1	SAME INCIDENT AS THE REVIEW SOUGHT WITH THE DIRECTOR, IS FILED
2	BEFORE THE EXPIRATION OF THE NINETY-DAY PERIOD, AND IS FILED
3	BEFORE THE DIRECTOR HAS ISSUED A WRITTEN DECISION.
4	<b>SECTION 15.</b> 24-50-112.5 (4) (b) and (4) (c), Colorado Revised
5	Statutes, are amended, and the said 24-50-112.5 (4) is further amended
6	BY THE ADDITION OF A NEW PARAGRAPH, to read:
7	24-50-112.5. Selection system. (4) Appeals. (b) The state
8	personnel director may convene an advisory panel of qualified human
9	resource selection professionals, with one member selected by the
10	aggrieved person, to assist the director in making a decision. EXCEPT AS
11	OTHERWISE PROVIDED IN PARAGRAPH (d) OF THIS SUBSECTION (4), the
12	director shall issue a written decision within ninety days after receipt of
13	a timely appeal. The selection and examination process action may be
14	overturned only if the director finds the action to have been arbitrary,
15	capricious, or contrary to rule or law. If the director fails to issue a
16	decision within said ninety-day period, the original examination and
17	outcome shall be final. A written decision on any appeal filed pursuant
18	to this subsection (4) or the outcome of an appeal resulting from the
19	failure to issue such a decision shall be subject to judicial review pursuant
20	to section 24-4-106.
21	(c) The state personnel director shall establish a process for timely
22	resolving appeals within the ninety-day period and criteria for advisory
23	panel selection and service. The PROCESS FOR RESOLVING APPEALS SHALL
24	SPECIFY THAT IF AN EMPLOYEE WHO HAS FILED AN APPEAL WITH THE
25	STATE PERSONNEL DIRECTOR ALSO FILES AN APPEAL WITH THE STATE
26	PERSONNEL BOARD PURSUANT TO SECTION 24-50-123 OR THE COLORADO
27	CIVIL RIGHTS DIVISION PURSUANT TO SECTION 24-50-125.3, ONLY IF THE

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1	APPEAL FILED WITH THE BOARD OR THE CIVIL RIGHTS DIVISION ARISES OUT
2	OF THE SAME INCIDENT AS THE APPEAL FILED WITH THE DIRECTOR, AND IF
3	THE APPEAL IS FILED BEFORE THE EXPIRATION OF THE NINETY-DAY PERIOD
4	AND BEFORE THE DIRECTOR HAS ISSUED A WRITTEN DECISION, THE
5	NINETY-DAY PERIOD SHALL BE TOLLED UNTIL THERE IS A FINAL AGENCY
6	ACTION BY THE BOARD. The board shall establish rules for certification
7	of a person to a position when an appeal is pending relative to the
8	selection and examination process for that position.
9	(d) When an employee who has filed an appeal with the
10	STATE PERSONNEL DIRECTOR PURSUANT TO THIS SUBSECTION (4) ALSO
11	FILES AN APPEAL WITH THE STATE PERSONNEL BOARD PURSUANT TO
12	SECTION 24-50-123 OR THE COLORADO CIVIL RIGHTS DIVISION PURSUANT
13	TO SECTION 24-50-125.3, THE NINETY-DAY PERIOD SPECIFIED IN
14	PARAGRAPH (b) OF THIS SUBSECTION (4) SHALL BE TOLLED UNTIL THERE
15	IS A FINAL AGENCY ACTION BY THE BOARD ONLY IF THE APPEAL FILED
16	WITH THE BOARD OR THE CIVIL RIGHTS DIVISION ARISES OUT OF THE SAME
17	INCIDENT AS THE APPEAL FILED WITH THE DIRECTOR, IS FILED BEFORE THE
18	EXPIRATION OF THE NINETY-DAY PERIOD, AND IS FILED BEFORE THE
19	DIRECTOR HAS ISSUED A WRITTEN DECISION.
20	<b>SECTION 16.</b> 24-50-127 (1), Colorado Revised Statutes, is
21	amended to read:
22	24-50-127. Employee records - release of location information
23	concerning individuals with outstanding felony arrest warrants -
24	state personnel director's duties. (1) The state personnel director shall
25	maintain full records of the proceedings of the board, the examination
26	record of every candidate and the employment record of every employee.
27	In addition, the state personnel director shall establish and maintain a

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1	personnel data inventory of an employees in the personnel system, which
2	inventory shall contain such items as education, training, skills, and other
3	pertinent data. The state personnel director shall make available such
4	data to department heads for the most efficient utilization of the state's
5	manpower.
6	<b>SECTION 17.</b> 24-50-135 (2) (a) and (2) (b), Colorado Revised
7	Statutes, are amended to read:
8	24-50-135. Exemptions from personnel system. (2) (a) The
9	president of each educational institution or a person designated by the
10	president shall determine which administrative positions in that institution
11	are exempt from the state personnel system under subsection (1) of this
12	section, subject to an appeal to the board. and subject to postaudit review
13	by the state personnel director.
14	(b) The executive director of the Colorado commission on higher
15	education shall determine which administrative positions in the
16	department of higher education other than administrative positions in
17	educational institutions are exempt from the state personnel system under
18	subsection (1) of this section, subject to an appeal to the board. and
19	subject to postaudit review by the state personnel director.
20	SECTION <u>18.</u> Repeal. 24-50-603 (4), Colorado Revised
21	Statutes, is repealed as follows:
22	24-50-603. Definitions. As used in this part 6, unless the context
23	otherwise requires:
24	(4) "Council" means the total compensation advisory council
25	established pursuant to section 24-50-104 (3).
26	SECTION 19. 24-50-605 (1) (f), Colorado Revised Statutes, is
27	amended to read:

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1	24-50-605. Group benefit plans - specifications - contracts.
2	(1) (f) The specifications drawn by the director for any group benefit
3	plans shall include the mandated coverages required by section
4	10-16-104, C.R.S. The director shall provide to the legislative committee
5	of reference a financial impact statement for any proposed mandated
6	coverage that relates to either the state's share of the employee benefit
7	premium or the state employee's share of the premium.
8	SECTION <u>20.</u> Repeal. 24-50-612 (2), Colorado Revised
9	Statutes, is repealed as follows:
10	24-50-612. Administrative duties. (2) The council shall make
11	recommendations to the director on all aspects of the group benefit plans
12	and policies proposed as provided pursuant to this part 6.
13	SECTION 21. 24-80-102 (10), Colorado Revised Statutes, is
14	amended to read:
15	24-80-102. State archives and public records - personnel -
16	duties - cash fund - rules. (10) The executive director of the department
17	of personnel shall establish by rule any fees as are necessary to pay for the
18	direct and indirect costs of responding to requests for information AND
19	RESEARCH from nonstate STATE agencies including requests that are
20	processed through other state agencies AND THE GENERAL PUBLIC. All
21	fees collected shall be transmitted to the state treasurer, who shall credit
22	the same to the state archives and public records cash fund, which fund
23	is hereby created. The moneys in the fund shall be subject to annual
24	appropriation by the general assembly for the direct and indirect costs of
25	appropriation by the general assembly for the direct and indirect costs of
25	responding to requests for information AND RESEARCH from nonstate
<ul><li>25</li><li>26</li></ul>	

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1	and investment of moneys in the fund shall be credited to the fund. Any
2	unexpended and unencumbered moneys remaining in the fund at the end
3	of a fiscal year shall remain in the fund and shall not be credited or
4	transferred to the general fund or any other fund. In no event shall the
5	executive director charge any fee to any public entity to produce
6	information that the public entity is required by law to file with the state
7	archives.
8	SECTION 22. 24-92-102 (8) (b), Colorado Revised Statutes, is
9	amended to read:
10	<b>24-92-102. Definitions.</b> As used in this article, unless the context
11	otherwise requires:
12	(8) (b) Except as provided in paragraph (c) of this subsection (8),
13	"public project" does not include any project for which appropriation or
14	expenditure of funds MONEYS may be reasonably expected not to exceed
15	one FIVE hundred fifty thousand dollars in the aggregate for any fiscal
16	year. Nothing in this paragraph (b) shall affect the requirements for the
17	delivery of bonds or security pursuant to sections 24-105-202, 38-26-105,
18	and 38-26-106, C.R.S.
19	<b>SECTION <u>23.</u></b> Part 2 of article 102 of title 24, Colorado Revised
20	Statutes, is amended BY THE ADDITION OF A NEW SECTION to
21	read:
22	$\textbf{24-102-207. Statewide procurement card agreement.} \ (1) \ \textbf{THE}$
23	DEPARTMENT SHALL ESTABLISH A STATEWIDE PROCUREMENT CARD
24	PROGRAM. ALL GOVERNMENTAL BODIES THAT UTILIZE A
25	PROCUREMENT CARD SHALL PARTICIPATE IN THE STATEWIDE PROGRAM.
26	FOR PURPOSES OF THIS SECTION, "GOVERNMENTAL BODY" SHALL HAVE
27	THE SAME MEANING AS SET FORTH IN SECTION 24-101-301 (10); EXCEPT

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1	THAT, FOR PURPOSES OF THIS SECTION, "GOVERNMENTAL BODY" SHALL
2	ALSO INCLUDE ELECTED <u>OFFICIALS.</u>
3	(2) GOVERNMENTAL BODIES THAT ARE NOT SUBJECT TO THE
4	"Procurement Code", articles 101 to 112 of this title, or the
5	FISCAL RULES ARE SUBJECT TO THIS <u>SECTION</u> ; <u>EXCEPT THAT</u> , <u>ON AND AFTER</u>
6	DECEMBER 1, 2010, THIS SECTION SHALL NOT APPLY TO AN INSTITUTION
7	OF HIGHER EDUCATION THAT HAS ELECTED TO BE EXCLUDED FROM THE
8	MEANING OF "GOVERNMENTAL BODY" PURSUANT TO SECTION 24-101-301
9	<u>(10) (a).</u>
10	(3) THE STATEWIDE PROCUREMENT CARD SHALL BE CONSIDERED
11	AN ALTERNATE METHOD OF PAYMENT AND SHALL NOT BE CONSIDERED A
12	COMMITMENT VOUCHER REQUIRED BY SECTION 24-30-202 (1). ANY
13	REVENUES RESULTING FROM THE PROCUREMENT CARD PROGRAM SHALL BE
14	DEPOSITED AS CASH REVENUE IN THE GENERAL FUND AND SHALL BE
15	SUBJECT TO ANNUAL APPROPRIATION BY THE GENERAL ASSEMBLY.
16	UNLESS OTHERWISE DIRECTED BY THE GENERAL ASSEMBLY, THE STATE
17	CONTROLLER SHALL MAKE ADJUSTMENTS EQUIVALENT TO SUCH REVENUES
18	IN THE FORM OF A REDUCTION OF ADMINISTRATIVE COSTS ALLOCATED TO
19	GOVERNMENTAL BODIES ON A BASIS PROPORTIONAL TO EACH
20	GOVERNMENTAL BODY'S CONTRIBUTION TO STATEWIDE PROCUREMENT
21	CARD EXPENDITURES, AS DETERMINED BY THE STATE CONTROLLER, TO
22	ENSURE THAT THE FEDERAL GOVERNMENT RECEIVES ITS SHARE OF
23	PROCUREMENT CARD REVENUES AS REQUIRED BY FEDERAL REGULATIONS
24	AND TO ENSURE THAT THE INDIRECT OBLIGATIONS ARE FUNDED.
25	INSTITUTIONS OF HIGHER EDUCATION THAT ELECT TO BE EXCLUDED FROM
26	THE MEANING OF "GOVERNMENTAL BODY" PURSUANT TO SECTION
27	24-101-301 (10) (a) SHALL TRANSFER MONEYS TO THE DEPARTMENT OF

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1	HIGHER EDUCATION OR THE COLORADO COMMISSION ON HIGHER
2	EDUCATION TO THE EXTENT REQUIRED TO PAY INDIRECT COST
3	ASSESSMENTS, AS DEFINED IN SECTION 24-75-112 (1) (f). FOR PURPOSES
4	OF THIS SUBSECTION (3) THE TERM "ALLOCATED" DOES NOT MEAN AN
5	APPROPRIATION OR CASH TRANSFER TO ANY GOVERNMENTAL BODY,
6	BUT REFERS TO AN INTERNAL PROCESS WITHIN THE OFFICE OF THE STATE
7	CONTROLLER.
8	<b>SECTION <u>24.</u></b> 24-109-105 (1) (b), Colorado Revised Statutes, is
9	amended to read:
10	<b>24-109-105. Debarment and suspension.</b> (1) (b) The head of a
11	purchasing agency or a designee, after consultation with the using agency
12	and the attorney general, shall have authority to suspend a person from
13	consideration for award of contracts if there is probable cause to believe
14	that such person has engaged in activities that may lead to debarment.
15	The suspension shall not be for a period exceeding three months.
16	However, if a criminal indictment CHARGE has been issued for an offense
17	which THAT would be a cause for debarment under subsection (2) of this
18	section, the suspension shall, at the request of the attorney general, remain
19	in effect until after the trial of the suspended person. IF A PERSON IS
20	SUSPENDED BECAUSE A CRIMINAL CHARGE HAS BEEN ISSUED AGAINST AN
21	OFFICER, DIRECTOR, PARTNER, MANAGER, KEY EMPLOYEE, OR OTHER
22	PRINCIPAL OF THE SUSPENDED PERSON, THE SUSPENSION MAY REMAIN IN
23	EFFECT UNTIL AFTER THE TRIAL OF THE OFFICER, DIRECTOR, PARTNER,
24	MANAGER, KEY EMPLOYEE, OR OTHER PRINCIPAL OR UNTIL AFTER THE
25	CHARGES AGAINST SUCH OFFICER, DIRECTOR, PARTNER, MANAGER, KEY
26	EMPLOYEE, OR OTHER PRINCIPAL HAVE BEEN DISMISSED.
27	SECTION 25 24-16-107 Colorado Revised Statutes is amended

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to read:

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**24-16-107.** Audit. If any agency of government is alleged to be in violation of or in material noncompliance with this article or the rules and regulations promulgated by the division of accounts and controls OFFICE OF THE STATE CONTROLLER, the legislative audit committee shall be advised, in writing, of the activities alleged to be in violation or noncompliance. The legislative audit committee shall give notice to the agency, which shall have ten days to respond to such allegation. If the said committee thereafter determines that there is a reasonable probability of a violation or material noncompliance, the committee shall take appropriate action and may direct the state auditor to conduct an audit and review of the records being kept by such agency. If the state auditor determines that the agency has violated or has not complied or is not complying with this article or the rules and regulations, a written report shall be issued to the agency detailing the areas of violation or noncompliance and curative recommendations. The agency shall implement the recommendations of the state auditor within a time period set by him not to exceed six months.

**SECTION** <u>26.</u> 24-30-202 (1), Colorado Revised Statutes, is amended to read:

**24-30-202.** Procedures - vouchers and warrants - rules - penalties. (1) No disbursements shall be made in payment of any liability incurred on behalf of the state, other than from petty cash or by any alternative means of payment approved by fiscal rule promulgated by the controller, unless there has been previously filed with the division of accounts and control OFFICE OF THE STATE CONTROLLER a commitment voucher. The commitment voucher may be in the form of an advice of

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employment, a purchase order, a copy of a contract, or a travel authorization or in other form appropriate to the type of transaction as prescribed by the controller. Any state contract involving the payment of money by the state shall contain a clause providing that the contract shall not be deemed valid until it has been approved by the controller or such assistant as he may designate. Such contracts entered into on or after July 1, 1997, shall also contain a clause notifying the other party to the contract of the controller's authority to withhold debts owed to state agencies under the vendor offset intercept system pursuant to section 24-30-202.4 (3.5) (a) (I) and the types of debts that are subject to withholding under said system. The form and content of and procedures for filing such vouchers shall be prescribed by the fiscal rules promulgated by the controller.

**SECTION** <u>27.</u> 24-36-103 (2), Colorado Revised Statutes, is amended to read:

# 24-36-103. All state moneys to be transmitted to department.

(2) Where a department, institution, or agency collects or receives moneys of a trust or quasi-trust nature, or moneys derived from the operation of a business-type enterprise, or moneys in which the interest, share, or proportion of the state has not yet been determined, such department, institution, or agency may, upon application to the division of accounts and control OFFICE OF THE STATE CONTROLLER and upon the written approval of the controller and the state treasurer, deposit such moneys in any depository authorized in section 24-75-603, under the same conditions as required in articles 10.5 and 47 of title 11, C.R.S., with respect to the deposit of other state moneys. Such department, institution, or agency shall file such reports as shall be required by fiscal

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1	rules adopted by the controller.
2	SECTION <u>28.</u> 24-36-105 (2), Colorado Revised Statutes, is
3	amended to read:
4	24-36-105. Accounts to be kept - daily report. (2) As of the
5	close of business each day, a report of the amount of all receipts and
6	disbursements during said day shall be furnished to the division of
7	accounts and control OFFICE OF THE STATE CONTROLLER; except that the
8	receipts and disbursements shall not be reported by category as to the
9	several funds created by law and the accounts within such funds.
10	SECTION 29. 24-36-106 (1), Colorado Revised Statutes, is
11	amended to read:
12	24-36-106. Record of warrants - order of payment - paid
13	warrants - validation. (1) The treasury department shall maintain a list
14	of all warrants drawn upon the state treasurer by the division of accounts
15	and control OFFICE OF THE STATE CONTROLLER and of those warrants
16	issued and outstanding. Such lists shall be open during regular business
17	hours for the inspection and examination of every person desiring to
18	inspect or examine the same.
19	SECTION 30. 24-53-105 (4) (b), Colorado Revised Statutes, is
20	amended to read:
21	<b>24-53-105.</b> Contribution fund. (4) (b) All such payments shall
22	be made upon vouchers submitted to the division of accounts and control
23	OFFICE OF THE STATE CONTROLLER and by warrants drawn upon the state
24	treasurer in the manner prescribed by law.
25	SECTION 31. 24-75-202 (2), Colorado Revised Statutes, is
26	amended to read:
27	24-75-202. Imprest cash accounts. (2) Under procedures

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prescribed by the controller, such department, institution, or agency may pay out of said imprest cash account, locally, such operating expense items as would be allowable if submitted on a regular voucher. The aggregate amount of such payments shall be submitted to the division of accounts and control OFFICE OF THE STATE CONTROLLER, monthly or more often, on a voucher signed by the fiscal officer of such department, institution, or agency or by some person authorized to act for him, and upon approval of the same, a warrant in said amount shall be drawn upon the state treasurer for replenishment of said imprest cash account.

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**SECTION** <u>32.</u> 43-1-113 (8) (a), Colorado Revised Statutes, is amended to read:

43-1-113. Funds - budgets - fiscal year - reports and **publications - repeal.** (8) (a) The department, out of moneys in the state highway fund budgeted therefor by the transportation commission and within the total expenditures prescribed by the general assembly for the fiscal year pursuant to section 43-1-112.5, shall reimburse other agencies of state government for the costs incurred by such state agencies in providing necessary services in support of the department and the administration of the highway funds of the state. Such state agencies include, but are not necessarily limited to, the division of accounts and control OFFICE OF THE STATE CONTROLLER in the department of personnel, the office of state planning and budgeting, the department of personnel, the department of revenue, and the department of the treasury. For any fiscal year, the amount paid to any such state agency shall be the amount indicated in the general appropriation act as the recovery of indirect costs by such state agency out of the state highway fund. The amount so indicated in the general appropriation act for the recovery of indirect costs

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1	by any state agency pursuant to this subsection (8) may exceed the actual
2	indirect cost incurred by such agency, but the total of all such statewide
3	indirect cost recoveries indicated in the general appropriation act shall not
4	exceed the total indirect costs reasonably expected to be incurred by all
5	state agencies in providing necessary services in support of the
6	department and the administration of the highway funds of the state.
7	Payments made pursuant to this subsection (8) shall not be subject to the
8	limitations on appropriations and statutory distributions from the highway
9	users tax fund contained in section 43-4-201 (3).
10	SECTION 33. 24-51-216, Colorado Revised Statutes, is amended
11	to read:
12	24-51-216. Legal adviser. The attorney general shall be the legal
13	adviser to the board UPON REQUEST OF THE BOARD, AND THE BOARD
14	SHALL HAVE THE AUTHORITY TO SELECT AND RETAIN LEGAL COUNSEL IN
15	THE BOARD'S DISCRETION.
16	SECTION <u>34.</u> Appropriation - adjustments to the 2010 long
17	bill. For the implementation of this act, appropriations made in the
18	annual general appropriation act, to the department of personnel and
19	administration, for the fiscal year beginning July 1, 2010, shall be
20	adjusted as follows:
21	(a) The appropriation from the general fund for the executive
22	director's office, statewide special purpose, Colorado state archives,
23	personal services, is decreased by six thousand eight hundred two dollars
24	(\$6,802).
25	(b) The appropriation to the department of personnel and
26	administration, executive director's office, statewide special purpose,
27	Colorado state archives, personal services, is increased by six thousand

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eight hundred two dollars (\$6,802) cash funds from the state archives and
public records cash fund, created in section 24-80-102 (10), Colorado
Revised Statutes.
(c) The appropriation from the debt collection fund created in
section 24-30-202.4 (3) (e), Colorado Revised Statutes, for the division
of accounts and control - controller, collections services, private
collection agency fees is decreased by ninety-four thousand eight hundred
sixty-four dollars (\$94,864) cash funds.
(d) The appropriation to the department of personnel and
administration, division of accounts and control - controller, office of the
state controller, for personal services, is decreased by four hundred
sixty-four thousand three hundred sixty-three dollars (\$464,363) cash
funds. Said sum shall be from rebates received from the procurement
<u>card program.</u>
(e) The appropriation to the department of personnel and
administration, division of accounts and control - controller, office of the
state controller, for personal services, is increased by four hundred
sixty-four thousand three hundred sixty-three dollars (\$464,363)
reappropriated funds. Said sum shall be from a supplemental transfer
from higher education institutions in the department of higher education.
<b>SECTION 35.</b> Safety clause. The general assembly hereby finds,
determines, and declares that this act is necessary for the immediate
preservation of the public peace, health, and safety.

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