



**MEMORANDUM OF UNDERSTANDING                      DRAFT**

This Memorandum of Understanding is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009 by and between the Capitol Building Advisory Committee (CBAC) and the Colorado Council on the Arts (CCA), for a one year trial period, to be reviewed for continuation by February 2010. The Colorado Council on the Arts will showcase artwork in the basement of the Rotunda of the State Capitol through a program called Creative Capitol which celebrates Colorado artists and images of the state of Colorado. With the creation of this program the CBAC and the CCA agree to the following:

1. Creative Capitol will be administered by the Colorado Council on the Arts.
2. There will be two exhibits the initial year in the Rotunda: June-December and January-June. Upon continuation there will be four exhibits each year.
3. CCA will form a committee each summer to determine the exhibits for the following year. The Lt. Governor and a member of the CBAC will serve on the committee.
4. CCA will install, at their expense, a permanent hanging system in the basement of the Rotunda, with minimal intrusion that maintains the integrity of the space. CCA will be responsible for hanging and removing each exhibit.
5. CCA will be responsible for signage for the exhibit.
6. CCA will indemnify the State Capitol of all liability of the exhibits.
7. CCA will monitor the artwork monthly for damage or other issues.
8. CBAC will not place any other permanent artwork or notices on the walls where the hanging system is attached. However at such time that the CBCA acquires funding for murals, the CCA will cease hanging artwork in the area.
9. This agreement shall remain valid until both parties mutually agree to terminate it.

IN WITNESS WHEREOF, the Capitol Building Advisory Committee and the Colorado Council on the Arts has executed this Memorandum of Understanding as of the date first written above.

COLORADO COUNCIL ON THE ARTS

CAPITOL BUILDING ADVISORY COMMITTEE:

By: \_\_\_\_\_  
Elaine Mariner, Executive Director

By: \_\_\_\_\_

Title: \_\_\_\_\_

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