

WAIVER REQUEST -- January 13, 2009

FY 2008-09 Request to Waive the Six-Month Encumbrance Deadline Pursuant to Section 24-30-1404 (7), C.R.S.

Lamar Community College
Upgrade Ventilation System, Trustee Building

MOTION Approve the six-month waiver request (\$443,856 CCF).

SUMMARY

2008-161

Lamar Community College cites one reason for the delay in encumbering funds by October 28, 2008, the six-month encumbrance deadline. The college explains that it began the contract selection process in July 2008 and had contracts in place and signed by the State Architect by October 27, 2008. At that time, however, the college did not have anyone on staff with controller signature authority, so the contracts were sent to the State Controller's office for signature and were signed by November 12. The college's staff did not realize that the funds needed to be encumbered immediately after the State Architect signed the contract. The college says it sincerely regrets the oversight that occurred.

According to the college, the contract is ready to go and funds can be encumbered immediately if the request is approved.

FY 2008-09 APPROPRIATION AMOUNT

Fund Source	Appropriation
CCF	\$443,856
Total	\$443,856

STAFF QUESTIONS

None.