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MEMORANDUM

April 29, 2009

TO: Capital Development Committee

FROM: Kori Donaldson, Senior Research Assistant, (303) 866-4976

SUBJECT: 2009 Interim Travel Schedule

This memorandum outlines a possible 2009 travel itinerary for the Capital Development Committee (CDC). It also poses some questions to the committee regarding possible travel options. Finally, the memorandum lists the interim meeting dates already set by the committee.

Possible 2009 travel itinerary. Table 1 below outlines a possible 2009 interim travel itinerary for the CDC.

Table 1
Capital Development Committee Potential 2009 Interim Travel Itinerary

Proposed Travel Location	Proposed Travel Date (s)	Duration	Explanation
North Central Region ▶ Colorado State University (CSU) ▶ University of Northern Colorado (UNC) ▶ Other sites?	July or August	1-2 days	The committee has not visited CSU or UNC since 2005. CSU houses several examples of Art in Public Places that the committee expressed interest in seeing.
Metro Denver ▶ Anschutz Medical Campus ▶ Various sites in Jefferson county	July or August	2 days	Construction at the Anschutz Medical Campus continues and committee members expressed interest in seeing the new construction. The committee also expressed interest in visiting other Metro sites, including sites in Jefferson County.
South Central Region ▶ Colorado State Penitentiary (CSP) II ▶ Other prison sites? ▶ Colorado Mental Health Institute at Pueblo	September	1-2 days	CDC staff spoke with a representative from the Department of Corrections who expressed interest in having the committee visit in the fall in order to see the CSP II facility nearing completion. This visit would include a briefing about the facility and the total bed needs of the department. The CDC has also been invited to visit the new forensics institute at the Colorado Mental Health Institute at Pueblo.

Questions regarding 2009 interim travel. The following questions are intended to guide CDC staff in planning a 2009 interim travel itinerary for the committee. Unless otherwise directed, all trips will be planned as day trips to various sites within a few hours drive of the State Capitol Building.

1. How many total days does the committee want to travel during the interim?
2. What geographic regions does the committee want to visit during the interim?
3. Would the committee be willing to plan any multi-day trips?
4. Please identify dates for interim travel.
5. Does the committee want CDC staff to arrange for a van or do committee members want to make their own travel arrangements to and from the various sites?
6. Does the committee want staff to solicit invitations from state agencies and higher education institutions for visits, or should staff contact only those sites identified by the committee as sites of interest?
7. Should CDC staff consider Arts in Public Places displays and Colorado Historical Society sites in the planning of the 2009 interim travel schedule?
8. Are there other sites that committee members want to visit that are not included in Table 1 on the previous page?

2009 interim meeting schedule. At its April 23, 2009, meeting the CDC identified the following interim meeting dates:

- ✓ June 18 or 19, 2009. The committee will meet after the June economic forecast is delivered to the Joint Budget Committee.
- ✓ Friday, October 23, 2009.
- ✓ Tuesday, December 1, 2009, through Friday, December 4, 2009. The committee will meet as needed to consider FY 2010-11 state- and cash-funded requests.