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Mr. Edward C. Nichols
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Rep. Paul Weissmann
Mr. Richard Weingardt

CAPITOL BUILDING ADVISORY COMMITTEE
State Capitol Building, Room 029
Denver, CO 80203-1784
(303) 866-3521

January 29, 2009

Representative Jim Riesberg, Chair
Room 029 State Capitol
Capital Development Committee
Denver, CO 80203

Dear Representative Riesberg:

On January 16, 2009, the Capitol Building Advisory Committee approved the proposed relocation of the tour guide information desk. This proposal is being forwarded to your committee for consideration pursuant to Section 24-82-108 (3)(a), C.R.S.

With the completion of the Capitol Life Safety project last month, the tour guide operations were moved from the north wing of the first floor to the south wing of the first floor. The information desk is located on the west side of the south wing, along with the tour desk. The advisory committee learned that the proposed move of the information desk to the east side would allow one volunteer to staff both the information desk and the sales desk, which is located on the east side of the south wing. Currently, the sales desk is often not staffed. In addition, the relocation would relieve the congestion in the tour guide area and allow the benches used by the tour guides when the tour desk was located in the north wing to be brought back into the tour guide area. Finally, the advisory committee learned that neither the Governor's Office nor the State Patrol object to the proposed move. In fact, both hope the move will alleviate the increased traffic seen in the Governor's Office since the tour desk relocated to the south wing. The proposed move would be carried out by volunteers, so no cost would be incurred. We hope this recommendation meets with your committee's approval.

Sincerely,

Georgianna Contiguglia, Chair
Capitol Building Advisory Committee

c: Jennifer Moe