

**Water Court Committee, Colorado Supreme Court, proposed
final electronic filing and service rule, Feb. 11, 2009**

**Rule 2, Uniform Local Rules For
All State Water Court Divisions**

Rule 2. Filing and Service Procedure

(a) For all cases filed pursuant to C.R.C.P. 90 after July 1, 2009, applicants and opposers represented by counsel shall electronically file and serve through the approved judicial branch e-filing service provider all applications, pleadings, motions, briefs, exhibits and other documents on all parties and on the state and division engineer. C.R.C.P. Rule 121, Section 1-26, Electronic Filing, applies to water court filings. The state or division engineer shall also electronically file and serve upon applicants and opposers in the proceedings their consultation reports described in §§ 37-92- 302(2)(a) & (4). Applicants and other parties who are not represented by an attorney shall file with the water clerk a single copy of the application and all other documents in original paper format. The water clerk on behalf of persons not represented by an attorney shall scan and upload such paper-filed documents to the approved judicial branch e-filing system. All documents and correspondence filed after the initial application shall contain the case number. Proof of service of documents, orders, and rulings shall occur through the e-filing system.

(b) An applicant shall file and serve upon all parties at least 15 days prior to hearing on any application before the water judge, a proposed order that sets forth any necessary findings, terms or conditions that the applicant reasonably believes the court should incorporate into the decree.