

SENATE COMMITTEE OF REFERENCE REPORT

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Chairman of Committee

May 3, 2016  
Date

Committee on State, Veterans, & Military Affairs.

After consideration on the merits, the Committee recommends the following:

HB16-1368 be amended as follows, and as so amended, be referred to the Committee of the Whole with favorable recommendation:

- 1 Amend printed bill, page 18, line 11, after "**board.**" insert "(1)".
  
- 2 Page 18, strike lines 14 through 18 and substitute "PRESERVATION OF  
3 RECORDS. IF THE STATE ARCHIVIST CONVENES THE BOARD, THE STATE  
4 ARCHIVIST SHALL ENSURE THAT TECHNICAL EXPERTS FROM THE  
5 FOLLOWING GOVERNMENTAL AGENCIES AND NONPROFIT ENTITIES HAVE AN  
6 OPPORTUNITY TO PARTICIPATE IN THE WORK OF THE BOARD:  
7 (a) EXECUTIVE BRANCH AGENCIES UNDER THE GOVERNOR'S  
8 PURVIEW;  
9 (b) THE OFFICE OF THE ATTORNEY GENERAL;  
10 (c) THE OFFICE OF THE SECRETARY OF STATE;  
11 (d) THE GENERAL ASSEMBLY;  
12 (e) THE JUDICIAL BRANCH;  
13 (f) A NONPROFIT ORGANIZATION THAT REPRESENTS COUNTIES AND  
14 A NONPROFIT ORGANIZATION THAT REPRESENTS COUNTY CLERKS;  
15 (g) A NONPROFIT ORGANIZATION THAT REPRESENTS  
16 MUNICIPALITIES AND A NONPROFIT ORGANIZATION THAT REPRESENTS  
17 MUNICIPAL CLERKS; AND  
18 (h) A NONPROFIT ORGANIZATION THAT REPRESENTS SPECIAL  
19 DISTRICTS.  
20 (2) EACH GOVERNMENTAL AGENCY AND NONPROFIT ENTITY THAT  
21 IS ASKED TO PARTICIPATE IN THE RECORDS ADVISORY BOARD PURSUANT  
22 TO SUBSECTION (1) OF THIS SECTION SHALL DESIGNATE THE APPROPRIATE  
23 PERSON FROM THE AGENCY OR ENTITY TO PARTICIPATE IN THE WORK OF

1 THE BOARD.  
2 (3) IF THE STATE ARCHIVIST CONVENES A RECORDS ADVISORY  
3 BOARD, THE BOARD SHALL HAVE THE FOLLOWING GOALS:  
4 (a) IDENTIFY, RESEARCH, AND PRIORITIZE RECORDS MANAGEMENT,  
5 PRESERVATION, AND ACCESS PROBLEMS;  
6 (b) ASSIST IN THE DEVELOPMENT OF RECORDS MANAGEMENT  
7 POLICIES AND PROCEDURES;  
8 (c) COLLECT AND SHARE ACCEPTED PRESERVATION AND ARCHIVAL  
9 BEST PRACTICES;  
10 (d) ASSIST IN THE APPRAISAL OF RECORDS FOR HISTORICAL VALUE;  
11 (e) REVIEW RECORDS RETENTION SCHEDULES; AND  
12 (f) STUDY AND DEVELOP STANDARDS AND MANAGEMENT  
13 PROGRAMS TO ADDRESS THE CREATION, MAINTENANCE, ARCHIVING, AND  
ACCESS OF PERMANENT DIGITAL RECORDS. "

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