



**COLORADO**  
Department of Education

**Copy of  
Safe Schools  
Assurance Form**

August 2015

# Safe Schools Act Accreditation Report (CRS 22-32-109.1)

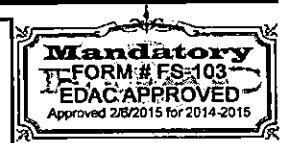
June 2015 Collection (due on/before June 5, 2015)

Directions: Please print, complete, scan and email to Kelly Stritzinger at stritzinger\_k@cde.state.co.us on or before June 5, 2015.

	YES	NO
(1) Mission statement - Does the school district have a mission statement that includes making safety for all students and staff a priority?	<input type="checkbox"/>	<input type="checkbox"/>
(2) Safe school plan - Following consultation with the school and school district accountability committees, parents, teachers, administrators, students, student councils where available, and, where appropriate, the community at large, has the school district adopted and implemented a safe school plan or revised an existing plan in response to any relevant data collected by the school district? The plan shall include but is not limited to:	<input type="checkbox"/>	<input type="checkbox"/>
(a) Conduct and discipline code - Does the school district have a written conduct and discipline code uniformly, fairly and consistently enforced for all students, that is given to each student upon enrollment and is posted or on file in each school including those due by August 1, 2013?	<input type="checkbox"/>	<input type="checkbox"/>
(b) Safe school reporting requirements - Does the school district have a policy whereas each principal submits an annual written report to the district's board of education concerning the learning environment?	<input type="checkbox"/>	<input type="checkbox"/>
(3) Agreements with state agencies - Does the school district have a written agreement (to the best extent possible) with law enforcement officials, the juvenile justice system, and social services to keep the school environment safe?	<input type="checkbox"/>	<input type="checkbox"/>
(4) Does the school district have a policy whereby procedures will be used following instances of assault upon, disorderly conduct toward, harassment of, the making knowingly of a false allegation of child abuse against, or any alleged offense directed toward school teacher or school employee or instances of damage occurring on the premises to the personal property of a school teacher or school employee by a student?	<input type="checkbox"/>	<input type="checkbox"/>
(5) NIMS policies - Does the school district have the policies and procedures described in 22-32-109.1(4)(a) through (p) to meet compliance requirements for the national incident management system (NIMS) including the development of a school safety, readiness, and incident management plan, which includes, <ul style="list-style-type: none"> <li>• to the extent possible, emergency communications, that coordinates with any statewide or local emergency operation plans,</li> <li>• identify for each school, to the extent possible, an all-hazard exercise program conducted with community partners to practice and assess preparedness and communications interoperability with community partners, and</li> <li>• hold all-hazard and fire drills, and inventory emergency equipment every academic term?</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
(6) On or before July 1, 2009 each district shall establish a date by which each school of the district shall be in compliance with the national incident management system (NIMS) requirements and make the established dates available to the public upon request. What is the date by which the district was, or intends to be, in NIMS compliance? (date) _____	<b>Enter date to the left</b>	
(7) Safety and security policy - Does the school district have a policy requiring annual school building inspections regarding removal of hazards, vandalism and other barriers to safety and supervision?	<input type="checkbox"/>	<input type="checkbox"/>
(8) Sharing information - Does the school district have a policy consistent with CRS 24-72-204 (3) and in accordance with FERPA and associated regulations and guidelines to share and release information directly related to a student and maintained by a public school or by a person acting for the public school in the interest of making schools safer?	<input type="checkbox"/>	<input type="checkbox"/>
(9) Open school policy - Does the school district have an open school policy which allows parents and board members reasonable access to observe classes, activities and functions at a public school with reasonable notice to the administrative office?	<input type="checkbox"/>	<input type="checkbox"/>
(10) Employee screenings - Does the school district have a policy that allows for making inquiries upon good cause to CDE for screening licensed and non-licensed employees hired on or after January 1, 1991?	<input type="checkbox"/>	<input type="checkbox"/>

**I VERIFY THAT THE SUPERINTENDENT HAS REVIEWED AND APPROVED THE RESPONSES ON THIS FORM PRIOR TO ITS SUBMISSION TO CDE.**

Respondent's Name: \_\_\_\_\_  
 School District: \_\_\_\_\_  
 Date: \_\_\_\_\_



Item	Notes	CASB Sample Policy
1	Mission Statement [Statutory Reference CRS 22-32-109.1 (1.5)]	AD
2	Safe School Plan [Statutory Reference CRS 22-32-109.1 (2)]	ADD
2.a	Conduct and Discipline Code - The conduct and discipline code shall include, but need not be limited to:	
	(I) General policies on student conduct, safety, and welfare	JIC and sub-codes
	(II) Policies and procedures for dealing with students who cause a disruption on school grounds, in a school vehicle, or at a school activity or sanctioned event, including a specific policy allowing a teacher to remove a disruptive student from his or her classroom	JKBA* and JKBA* R
	(III) Provisions for the initiation of suspension or expulsion proceedings for students who qualify as habitually disruptive	JK and JK-R
	(IV) Policies and procedures for the use of acts of reasonable and appropriate physical intervention or force in dealing with disruptive students that are not in conflict with the definition of child abuse	JKA and JKA-R
	(V) Policies and procedures for determining the circumstances under and manner in which disciplinary actions, including suspension and expulsion, are to be imposed in accordance with 22-33-105 and 22-33-106 [Grounds for suspension, expulsion and denial of admission]	JICDA; JKD/JKE and JKD/JKE-R
	(VI) A policy concerning gang-related activities on school grounds, in school vehicles and at school activities or sanctioned events	JICF
	(VII) Written prohibition, consistent with section 22-33-106, of students from bringing or possessing dangerous weapons, drugs, other controlled substances on school grounds, in a school vehicle or at a school activity or sanctioned event and from using drugs or other controlled substances on school grounds, in a school vehicle, or at a school activity or sanctioned event	JICH and JICI
	(VIII) Written prohibition of students from using or possessing tobacco products on school grounds, in a school vehicle, or at a school activity or sanctioned event	ADC
	(IX) A policy concerning searches on school grounds including student lockers	JIH
	(X) A dress code policy that prohibits students from wearing apparel that is deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school	JICA
	(XI) A policy for bullying prevention and education that sets forth appropriate disciplinary consequences for students who bully other students and for any person who takes any retaliatory actions against a student who reports in good faith an incident of bullying, which consequences shall comply with all applicable state and federal laws	JICDE*
	(XII) On and after August 1, 2013, the conduct and discipline code shall:	
	(a) impose proportionate disciplinary interventions and consequences, including but not limited to in-school suspensions, in response to student misconduct, which are designed to reduce the number of expulsions, out-of-school suspensions, and referrals to law enforcement, except for such referrals to law enforcement as are required by state or federal law; and	JIC and sub-codes and JK and sub-codes
	(b) include plans for the appropriate use of prevention, intervention, restorative justice, peer mediation, counseling, or other approaches to address student misconduct, which approaches are designed to minimize student exposure to the criminal and juvenile justice system	JKG*
2.b	Safe school reporting requirements - The district's board of education must submit a compiled report to the Colorado Department of Education based on the principals' reports and must make it available to the general public. [Statutory Reference CRS 22-32-109.1 (2)(b)]	ADD
3	Agreements with state agencies - To extent possible, written agreements with law enforcement officials, the juvenile justice system, and social services, as allowed under state and federal law, to keep each school environment safe [Statutory Reference CRS 22-32-109.1 (3)]	KLG
4	Procedures following instances of assault, harassment, knowingly making false allegation of child abuse or offense under "Colorado Criminal Code" directed toward a school teacher or employee or damage occurring on premises to the personal property of a school teacher or employee by a student [Statutory Reference CRS 22-32-109.1 (3)]	GBGB
5	National incident management system (NIMS) including the school safety, readiness, and incident management plan. [Statutory Reference CRS 22-32-109.1 (4)(a) through (p)]	KDE
6	NIMS compliance date [Statutory Reference CRS 22-32-109.1 (4)(a)]	KDE
7	Safety and security policy [Statutory Reference CRS 22-32-109.1 (5)]	ECA/ECAB
8	Sharing information [Statutory Reference CRS 22-32-109.1 (6) and CRS 24-72-204(3)]	JRA/JRC; JRCA
9	Open school policy [Statutory Reference CRS 22-32-109.1 (7)]	KI
10	Employee screenings - Licensed employees shall be screened upon good cause to check for any new instances of criminal activity listed in section 22-32-109.9 (1) (a). Non-licensed employees shall be screened upon good cause for new instances of criminal activity listed in section 22-32-109.8 (6) (a). [Statutory Reference CRS 22-32-109.1 (8)]	GBEB

Item Number	Statutory Reference	Notes	CASB Sample Policy*
1	CRS 22-32-109.1 (1)	Mission Statement	AD
2	CRS 22-32-109.1 (2)	Safe School Plan	ADD, BDF
2.a	CRS 22-32-109.1 (2)(a)	<p>Conduct and Discipline Code - The conduct and discipline code includes but is not limited to:</p> <p>(I) General policies on student conduct, safety, and welfare</p> <p>(II) Policies and procedures for dealing with students who cause a disruption in the classroom, on school grounds, in school vehicles, or at school activities or sanctioned events</p> <p>(III) Provisions for initiating expulsion proceedings for students who qualify as habitually disruptive in the classroom, on school grounds, in school vehicles, or at school activities or sanctioned events for a third time in a single school or calendar year</p> <p>(IV) Policies and procedures for the use of reasonable and appropriate physical intervention or force dealing with disruptive students that are not in conflict with the definition of child abuse</p> <p>(V) Policies and procedures for determining the circumstances and manner which disciplinary actions, including suspension and expulsion, are to be imposed in accordance with 22-33-105 and 22-33-106 [Grounds for suspension, expulsion and denial of admission]</p> <p>(VI) A policy concerning gang-related activities in the school, on school grounds, in school vehicles or at school activities or sanctioned events</p> <p>(VII) Written prohibition of students bringing and/or using dangerous weapons, drugs, other related controlled substances or tobacco to school, on school grounds, in school vehicles or at school activities or sanctioned events</p> <p>(VIII) A policy concerning searches on school grounds including student lockers</p> <p>(IX) A policy for dress code that defines and prohibits students from wearing apparel that is deemed disruptive in the classroom or to the maintenance of a safe and orderly school</p> <p>(X) A policy for bullying prevention and education that includes information related to the development and implementation of prevention programs. The policy covers behavior in school, on school grounds, in school vehicles, at a designated bus stop, or at school activities or sanctioned events</p>	JH, JIC, JICDA, JK, JKA, JKD/JKE
2.b	CRS 22-32-109.1 (2)(b)	Safe school reporting requirements - The district's board of education must submit a compiled report to the Colorado Department of Education based on the principals' reports and must make it available to the general public.	AE
3	CRS 22-32-109.1 (3)	Agreements with state agencies - As per the agreements with state agencies, does the district have a policy for procedures to be used following instances of assault, disorderly conduct, harassment, making a false allegation of child abuse, or any alleged offense under the "Colorado Criminal Code" directed toward a school teacher or school employee or instances of damages occurring on school premises to the personal property of a school teachers or school employee by a student.	JK, JKD/JKE
4	CRS 22-32-109.1 (3)	Assault, harassment	
5	22-32-109.1(4)(a) through (o)	National incident management system (NIMS)	KDE, KDEA, KDEA-R
6	22-32-109.1(4)(a)(I) and (II)	NIMS compliance date	KDE
7	CRS 22-32-109.1 (5)	Safety and security policy	ECA/ ECAB
8	CRS 22-32-109.1 (6) and CRS 24-72-204 (3)	Sharing information	JRA/JRC, JRCA
9	CRS 22-32-109.1 (7)	Open school policy	KI
10	CRS 22-32-109.1 (8)	Employee screenings - Licensed employees shall be screened upon good cause to check for any new instances of criminal activity listed in section 22-32-109.9 (1) (a). Non-licensed employees shall be screened upon good cause for new instances of criminal activity listed in section 22-32-109.8 (2) (a).	GBJ, GCE/GCF, GCE-R/GCR-R, GCQF, GDE/GDF, GDE-R/GDF-R

\* Please note that the CASB policy reference is for those districts that are members of the Colorado Association of School Board. Districts are encouraged to check with CASB to ensure that their district policies meet current statutory requirements.