

**WAIVER REQUEST -- October 19, 2015**

*FY 2015-16 Request to Waive the Six-Month Encumbrance Deadline Pursuant to Section 24-30-1404 (7), C.R.S.*

**Personnel and Administration**  
***Collections System Replacement***

**MOTION** Approve the waiver request for the FY 2015-16 appropriation to the Collections System Replacement project (\$13,911,135), contingent upon a recommendation by the Joint Technology Committee to waive the deadline.

**SUMMARY**

2016-038

The Department of Personnel and Administration is requesting a waiver of the six-month encumbrance deadline for the FY 2015-16 appropriation to the Collections System Replacement project. DPA requested this waiver concurrent with the FY 2015-16 request because it was aware that procuring the performance-based contract would take more than six months. DPA recently held vendor demonstrations for the project, and it is anticipated that a vendor will be selected within the next three to four weeks.

The project replaces the current Columbia Ultimate Business Solutions (CUBS) system and will automate the accounting entries and actions necessary to successfully manage the large volume of collections-related data processed by the department's Central Collections Program. The project will generate new revenue which will be used to pay for the project and annual maintenance costs for four years. The underlying funding mechanism that supports the implementation of the collections module relies exclusively on revenues generated by the contractor under the performance contract. Once the vendor begins working with the state on redesigning business processes, additional revenue will be generated. DPA believes that the additional revenue will be generated within the next year.

**FY 2015-16 APPROPRIATION AMOUNT**

Fund Source	Appropriation
CF	\$13,911,135
<b>Total</b>	<b>\$13,911,135</b>

**STAFF QUESTIONS**

All responses to staff questions were incorporated into the project write-up.