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Beginning in FY 2014-15, the Executive Committee of Legislative Council approves 420 aide hours for each member of the Senate that may be used between the first Monday in December and the Friday following adjournment *sine die*, except that members of the Joint Budget Committee may begin using hours the first Monday in November on the days that the Joint Budget Committee is meeting. Senators shall have an additional 100 hours that may be used any time during the year. However, in election years, no hours may be used after June 30 by Senators not returning to the General Assembly and only 40 hours may be used between July 1 and the election by Senators running for re-election. In addition, if funding is available, members of the Senate shall have up to 440 additional hours with the approval of the hours in advance by their leadership.

Each member of the House of Representatives shall have 740 aide hours per fiscal year that may be used at any time, except that during election years, a member may use 60 hours prior to the November election and 680 hours after the election. Hours used after the election may only be used by members of the next General Assembly.

Any member may return hours to their leadership to be redistributed outside of the hour limits above. For the purposes of this policy, leadership for majority members is the President or Speaker and for minority members is the Minority Leader. Leadership may put additional constraints on the use of aides. All aide hours must be worked in the Capitol complex and cannot exceed 40 hours *per week per aide*. For additional information on the use of aides, please see Joint Rule 39 and the specific policies of the House and Senate.