

Sen. Linda Newell, *Chairman*
Ms. Nan Anderson
Ms. Janet Bishop
Ms. Marilyn Eddins
Ms. Friday Green
Mr. Richard Lee
Ms. Cindi Markwell



Rep. Dickey Lee Hullinghorst,
Vice-Chair
Ms. Cindi Markwell
Ms. Jennifer Miklosi
Mr. Edward C. Nichols
Mr. Kevin Patterson
Mr. Doug Walter

CAPITOL BUILDING ADVISORY COMMITTEE
State Capitol Building, Room 029
Denver, CO 80203-1784
(303) 866-3521

August 8, 2014

Senator Gail Schwartz, Chair
Capital Development Committee
State Capitol Building
Denver, Colorado 80203

Dear Senator Schwartz,

On August 8, 2014, the Capitol Building Advisory Committee (advisory committee) approved a proposal to reconfigure and relocate the visitor information and gift desks on the first floor of the State Capitol building. This proposal is being forwarded to the Capital Development Committee for approval pursuant to Section 24-82-108 (3)(a), C.R.S.

Cubicle offices for visitor services staff on the first floor will be removed and staff relocated to private Legislative Council Staff space. Three visitor services desks, including the gift desk, will be consolidated into the vacated cubicle office space on the first floor. The advisory committee had no objections to this request.

If you have any questions or concerns about this relocation, please contact me, or Julia Jackson with Legislative Council Staff. Thank you for your consideration.

Sincerely,

Senator Linda Newell
Chair, Capitol Building Advisory Committee

c: Kori Donaldson, Legislative Council Staff
Julia Jackson, Legislative Council Staff
Damion Pechota, Legislative Council Staff