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**MEMORANDUM**

October 4, 2013

**TO:** Capitol Building Advisory Committee

**FROM:** Damion Pechota, Research Analyst, 303-866-4789

**SUBJECT:** 2013 Capitol Quilt Show

**Summary**

The 2013 Capitol Quilt Show was installed on July 26, 2013. During the installation, a security camera was sheared off the ceiling and a section of the rose onyx was damaged. This memorandum summarizes the accidents that occurred during installation and discusses the preemptive measures planned for the deinstallation.

The Colorado Quilting Council (CQC) has sponsored a biennial show at the State Capitol since 1989. This year the quilt show is comprised of 244 quilts made or owned by Coloradans. The show is open to all ages and quilting abilities. The year's show runs from July 29 to October 10, and is free to the public. A second venue was added this year at the Denver Public Library. Volunteers from the CQC helped with the installation and deinstallation. In addition, the CQC hired Coast to Coast Trade Show Services, Inc. (Coast to Coast).

**Installation of Capitol Quilt Show**

The quilt show was installed on the first, second, and third floors of the Capitol building on July 26, 2013. Work began at 7:30 AM with eight workers from Coast to Coast and 34 volunteers from the CQC.

The quilts are hung on metal rods. The metal rods rest on blocks of woods cut to fit. The blocks are placed on top of the pilasters and columns. During installation, some of the wood blocks did not fit properly. In these instances, the CQC and Capitol Complex staff approved the use of double-sided adhesive strips to affix the metal rods to the top of the pilaster or column.

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**Damage and issues during installation.** At 11:00 AM, work began on the south side of the first floor near the Governor's Office. Caution tape was placed around the work area. At this time, a wood block was dropped from the second floor and grazed a visitor on the leg. No one was injured.

Shortly after 1:15 PM, the foreman of Coast to Coast was transporting a ladder on the south side of the first floor and sheared off a State Patrol security camera mounted from the ceiling. No one was injured. State Patrol and Capitol Complex were immediately notified.

At approximately 2:00 PM, the foreman and a crew member ran a ladder into the western outer wall of the rotunda and broke off a 29 by 4 inch section of the rose onyx. State Patrol and Capitol Complex were immediately notified. On September 23, 2013, Denver Marble Co. replaced the broken piece of onyx with extra marble from Capitol storage. The total cost for replacement was \$750, paid by Coast to Coast.

A historic lamp near the south elevator on the third floor was turned ninety degrees to make room for a lift. In addition, during the installation of the 2011 quilt show, the top piece of a pilaster on the third floor near the Senate gallery was broken off. This damage was discovered during the installation of the 2013 show.

When work resumed after the accidents, Capitol Complex instructed that no ladders were to be used for any further installations. The majority of the CQC volunteers left before 5:30 PM. Coast to Coast and Theresa Holst, from Legislative Council Staff, continued the work until 9:00 PM.

### **Deinstallation of Capitol Quilt Show**

A meeting was held on September 17, 2013, to discuss the deinstallation of the quilt show. Participants included: Theresa Holst, Legislative Council Staff; Rick Lee, Capitol Complex; Shelley Young, CQC; Jim Handel, Coast to Coast; and Damion Pechota, Legislative Council Staff.

The top priorities discussed at the meeting were the safety of the public and the protection of the building's historic features. The participants recommended that the following procedures be followed during the deinstallation:

- Coast to Coast will set up the equipment on all three floors at 2:00 PM;
- work will start at 3:00 PM and finish at 8:00 PM to avoid times of public access to the building;
- no ladders will be used by the workers;
- smaller lifts that can fit easily into the elevators will be used;
- a third lift will be used to compensate for the loss of the ladders; and
- Capitol Complex will have one member of staff per floor for observation during the entire deinstallation.

These recommendations were established to prevent issues and damage that occurred during installation.

**Future Capitol Quilt Show.** The CQC is required to seek approval from the Capitol Building Advisory Committee to display quilts in the Capitol before the next quilt show in the summer of 2015.