

**MR. BROWN'S ATTIC
ONGOING OPERATING AND MAINTENANCE REQUEST
FY 2012-13**

Category	Description	Annual Budget
Ongoing maintenance	Materials needed for miscellaneous ongoing repairs. May include: photo corners, cleaning supplies, and hardware (screws, bolts).	\$100.00
Electronics	Moneys to replace electronic equipment on an as-needed basis. Various electronic devices (e.g. televisions and VCRs) need to be replaced periodically due to excess heat and use.	\$200.00
Updates to displays or large repairs	May include new exhibit components, replacing large display photos, or other, larger, repairs.	\$200.00
Total FY 2012-13 Budget Request:		\$500.00

QUESTIONS FOR THE CAPITOL BUILDING ADVISORY COMMITTEE:

1. Does the Capitol Building Advisory (CBAC) want to create an account for Visitor's Services to use for the ongoing operation and maintenance of Mr. Brown's Attic?
2. If so, how much money does the CBAC want to authorize for this purpose?
3. Should the account be reauthorized each year? Or should new funds be automatically allocated to the account at the beginning of each new fiscal year?
4. Should the remaining moneys in the account roll forward to the next fiscal year or be reabsorbed into the CBAC fund?
5. If the total budget is approved, can the Visitor's Services staff adjust the amount budgeted for each category on an as-needed basis (spending not to exceed the total budget amount), or does this require additional committee consideration and approval?