



Colorado
Legislative
Council
Staff

Room 029 State Capitol, Denver, CO 80203-1784
(303) 866-3521 FAX: 866-3855 TDD: 866-3472

MEMORANDUM

September 25, 2012

TO: Members of the Lower North Fork Wildfire Commission

FROM: Julia Jackson, Senior Researcher, 303-866-4788

SUBJECT: Final Report of the Lower North Fork Wildfire Commission

Not later than December 31, 2012, the Lower North Fork Wildfire Commission is required to submit a report of its findings and recommendations to the Judiciary and Local Government Committees of the Senate and House of Representatives. Senator Roberts, chair, and staff have prepared the following procedures and timeline for completion of the report.

Recommendation procedures. Recommendations to be included in the report must be proposed by members of the commission. Stakeholders and members of the public wishing to make recommendations are encouraged to submit their proposals directly to commissioners and seek their support. Approved draft legislation will automatically be included as commission recommendations. Other proposed recommendations must receive the support of at least three members of the commission to be included as official recommendations. Recommendations receiving the support of fewer than three commissioners will be attached to the report as dissenting opinions.

Report timeline. Bolded dates indicate deadlines for commission action.

- September 25, 2012 — Report procedures are outlined at commission meeting.
- October 2, 2012 — Staff deadline for summary report to be submitted to Legislative Council.
- **October 9, 2012** — Commissioners submit recommendations to staff for possible inclusion in report.
- October 15, 2012 — Legislative Council meets to consider interim committee bills.
- October 16, 2012 — Staff compiles recommendations and submits (by e-mail) to commissioners a ballot of recommendations.
- **October 23, 2012** — Commissioners submit their supporting votes to staff. Commissioners may support as many recommendations as they would like.
- November 2012 — Staff compiles background sections of report.
- December 3, 2012 — Commissioners receive draft report for review.
- **December 13, 2012** — Commissioners approve (by e-mail to staff) final report.
- December 31, 2012 — Final report completed.