



Colorado
Legislative
Council
Staff

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MEMORANDUM

August 24, 2010

TO: Representative Carroll and the Members of the Executive Committee of the Legislative Council

FROM: Mike Mauer, Director, (303) 866-3521

SUBJECT: Suggested Dates for 2010 New Member Orientation

A working group consisting of staff from the legislative service agencies has been established to coordinate the orientation of new legislative members. In the past, New Member Orientation (NMO) has occurred in three phases. The group suggests the following dates and broad topics for each phase:

- **Phase I**
November 4 (1:30 p.m. to 4:30 p.m.)—Orientation to the legislative chambers and staff services of the House and Senate
November 5 (8 a.m. to noon)—Administrative issues such as legislator rights and responsibilities and compensation
Leads: Betsy Holdredge and Dan Cartin
- **Phase II**
November 16—Overview of legislative service agencies and the bill drafting process
November 17—Mock committee sessions and introduction to the Appropriations/Long Bill process
November 18—Mock floor sessions and computer/technology orientation
Leads: Cathy Eslinger, Elizabeth Burger, and Debbie Haskins
- **Phase III**
December 1—Overview of the state budget and funding for major program areas
December 2—Continued discussion of funding for state programs and mock budget caucus
Leads: Todd Herreid and Gregg Fraser