

APPROPRIATION FROM

ITEM & SUBTOTAL	TOTAL	GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$

**PART IV
GOVERNOR - LIEUTENANT GOVERNOR - STATE PLANNING AND BUDGETING**

(1) OFFICE OF THE GOVERNOR^{18, 19}

(A) Governor's Office

Administration of
Governor's Office and
Residence²⁰

2,243,294

2,107,696
(35.4 FTE)

135,598(T)^a

Discretionary Fund 20,000

20,000^b

Mansion Activity Fund 95,000

75,000^c

20,000^d

2,358,294

^a This amount shall include \$85,111 in indirect cost recoveries collected from the State Highway Fund by the Department of Transportation, pursuant to Section 43-1-113 (8) (a), C.R.S., and \$50,487 in indirect cost recoveries from federal grants received by the Office of the Governor.

^b This amount is included for purposes of complying with the limitation on state fiscal year spending imposed by Article X, Section 20 of the State Constitution. This amount is continuously appropriated by a permanent statute or constitutional provision and is not subject to the limitation of General Fund appropriations set forth in Section 24-75-201.1, C.R.S.

^c This amount shall be from rental fees.

^d This amount shall be from rental fees received from exempt sources.

(B) Special Purpose

Health, Life, and Dental 299,451

200,059

37,866^a

61,526

Short-term Disability 9,313

7,524

84^a

1,705

Salary Survey and Senior
Executive Service 251,051

203,657

43,423^a

3,971

Workers' Compensation 2,098

2,098

Legal Services for 818
hours 49,727

47,295

2,432^b

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	\$	\$	\$	\$	\$	\$	\$	\$
Purchase of Services from Computer Center		13,650		13,650				
Multiuse Network Payments		20,644		20,644				
Payment to Risk Management and Property Funds		53,575		53,575				
Capitol Complex Leased Space		<u>200,566</u>		200,566				
		900,075						

^a Of these amounts, \$77,404(T) shall be from indirect cost recoveries collected from the State Highway Fund by the Department of Transportation pursuant to Section 43-1-113 (8) (a), C.R.S., and \$3,969 shall be from the Division of Insurance Cash Fund pursuant to Section 24-48.5-106 (3), C.R.S., for the Certified Capital Companies Program administration.

^b This amount shall be from the Division of Insurance Cash Fund pursuant to Section 24-48.5-106 (3), C.R.S., for legal services for the Certified Capital Companies Program.

(C) Other Programs and Grants²⁰

Program Administration	17,600,000							17,600,000 ^a
Legal Services for 230 hours		<u>13,982</u>						13,982 ^b
		17,613,982						

^a This amount includes federal grants estimated to be received by the Governor’s Office for the Office of Energy Conservation, the School-to-Career program, the Headstart Program, the Workforce Coordinating Council, and other initiatives, and is included for informational purposes only.

^b This amount shall be for legal services for the Office of Energy Conservation, and is included for informational purposes only.

20,872,351

APPROPRIATION FROM

	ITEM & SUBTOTAL	TOTAL	GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
	\$	\$	\$	\$	\$	\$	\$
(2) OFFICE OF THE LIEUTENANT GOVERNOR¹⁸							
Administration	185,215		185,215 (2.7 FTE)				
Discretionary Fund	5,000		5,000 ^a				
Commission of Indian Affairs	80,187		78,687 (2.3 FTE)			1,500 ^b	
	_____	270,402					

^a This amount is included for purposes of complying with the limitation on state fiscal year spending imposed by Article X, Section 20 of the State Constitution. This amount is continuously appropriated by a permanent statute or constitutional provision and is not subject to the limitation of General Fund appropriations set forth in Section 24-75-201.1, C.R.S.

^b This amount shall be from private donations.

(3) OFFICE OF STATE PLANNING AND BUDGETING^{18, 19, 21, 23, 24, 25, 26}

Personal Services	1,219,598					1,219,598(T) ^a (19.5 FTE)	
Operating Expenses	51,724					51,724(T) ^a	
Economic Forecasting Subscriptions	16,362					16,362(T) ^a	
	_____	1,287,684					

^a These amounts shall be from indirect cost recoveries collected from the State Highway Fund by the Department of Transportation pursuant to Section 43-1-113 (8) (a), C.R.S.

(4) ECONOMIC DEVELOPMENT PROGRAMS¹⁸

Administration	387,424		372,635 (6.0 FTE)			14,789(T) ^a	
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	\$	\$	\$	\$	\$	\$	\$
Vehicle Lease Payments	11,480		11,480				
Leased Space	231,540		231,540				
Business Development	803,355		788,355		15,000 ^b		
			(9.2 FTE)				
Grand Junction Satellite Office	60,467		60,467				
			(1.0 FTE)				
Minority Business Office	113,000		108,050		4,950 ^c		
			(2.0 FTE)				
Leading Edge Program Grants	126,407		50,976			75,431 ^d	
Small Business Development Centers	1,103,292		62,158				1,041,134
			(1.0 FTE)				(2.5 FTE)
International Trade Office ²⁷	740,303		690,303		50,000 ^b		
			(6.0 FTE)				
Colorado Promotion - Colorado Welcome Centers	486,273		390,860			95,413 ^e	
			(3.3 FTE)				
Colorado Promotion - Other Program Costs ^{27a, 27b}	2,924,129		2,874,129			50,000 ^f	
			(3.0 FTE)				
Economic Development Commission - General Economic Incentives and Marketing ²⁸	956,946		956,946				
			(2.0 FTE)				
Colorado First Customized Job Training ²⁹	2,725,022		2,725,022				

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CAPCO Administration	74,445					74,445 ^g (1.0 FTE)	
	74,445	10,744,083					

^a This amount shall be from indirect cost recoveries collected from federal grants received by the Office of Economic Development.
^b These amounts shall be from various fees collected.
^c This amount shall be from the Minority Business Fund pursuant to Section 24-49.5-104, C.R.S.
^d This amount shall be from grants and donations.
^e This amount shall be from reserves in the Colorado Travel and Tourism Promotion Fund pursuant to Section 24-49.7-106, C.R.S.
^f This amount shall be from grants, donations and reserves in the Colorado Travel and Tourism Promotion Fund pursuant to Section 24-49.7-106, C.R.S.
^g This amount shall be from the Division of Insurance Cash Fund pursuant to Section 24-48.5-106 (3), C.R.S.

(5) OFFICE OF INNOVATION AND TECHNOLOGY^{18, 25, 26, 30}

Personal Services	750,692		750,692 (10.0 FTE)			
Operating Expenses	148,768		148,768			
Legal Services for 26 hours	1,581		1,581			
		901,041				

**TOTALS PART IV
(GOVERNOR-
LIEUTENANT
GOVERNOR- STATE
PLANNING AND
BUDGETING)^{2,3}**

	\$34,075,561	\$13,369,628		\$144,950	\$1,838,665 ^a	\$18,722,318
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^a Of this amount, \$1,515,475 contains a (T) notation.

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FOOTNOTES -- The following statements are referenced to the numbered footnotes throughout section 2.

- 2 All Departments, Totals -- Every department is requested to submit to the Joint Budget Committee information on the number of additional federal and cash funds exempt FTE associated with any federal grants or private donations that are applied for or received during FY 2003-04. The information should include the number of FTE, the associated costs (such as workers' compensation, health and life benefits, need for additional space, etc.) that are related to the additional FTE, the direct and indirect matching requirements associated with the federal grant or donated funds, the duration of the grant, and a brief description of the program and its goals and objectives.
- 3 All Departments, Totals -- The General Assembly requests that copies of all reports requested in other footnotes contained in this act be delivered to the Joint Budget Committee and the majority and minority leadership in each house of the General Assembly. Each principal department of the state shall produce its rules in an electronic format that is suitable for public access through electronic means. Such rules in such format shall be submitted to the Office of Legislative Legal Services for publishing on the Internet. It is the intent of the General Assembly that this be done within existing resources.
- 18 Governor - Lieutenant Governor - State Planning and Budgeting, Office of the Governor; Office of the Lieutenant Governor; Office of State Planning and Budgeting; Economic Development Programs; and Office of Innovation and Technology -- Each of these offices is requested to develop and maintain an Information Technology Inventory and Asset Management Plan. The General Assembly requests that the Office of Innovation and Technology assist the offices with the development of these plans and deliver them to the Joint Budget Committee no later than October 1, 2003.
- 19 Governor-Lieutenant Governor-State Planning and Budgeting, Office of the Governor; and Office of State Planning and Budgeting -- As part of the FY 2004-05 budget submission, the Office of State Planning and Budgeting is requested to provide a report on indirect cost recoveries from federal programs that are administered through the Office of the Governor or that are not shown elsewhere in the Long Bill. The report should include an analysis, by federal program, of: Statewide and departmental indirect costs collected in FY 2001-02 and FY 2002-03; where funds collected were spent; the potential for additional indirect cost collections in FY 2003-04 and future years; and the potential for offsetting General Fund expenditures in the Office of the Governor or other departments through these collections. For each federal program that was not assessed statewide and departmental indirect costs, the report should explain why these costs were not assessed.
- 20 Governor - Lieutenant Governor - State Planning and Budgeting, Office of the Governor, Governor's Office, Administration of Governor's Office and Residence; and Other Programs and Grants -- The Governor's Office is requested to provide to the Joint Budget Committee, with its FY 2004-05 budget request, information pertaining to federal and cash exempt funds received and expected to be received. This information should include

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the amount and source of each grant, any matching and maintenance of effort requirements, duration of the grant, as well as the name of the program or project and number of FTE the funds will support.

- 21 Governor - Lieutenant Governor - State Planning and Budgeting, Office of State Planning and Budgeting; and Department of Personnel and Administration, Division of Human Resources, Human Resource Services -- The Department of Personnel and Administration shall comply with the statutory provisions of Section 24-50-110 (1)(d), C.R.S., and is requested to provide other state departments with the information necessary to comply with this statute. The Office of State Planning and Budgeting and the Department of Personnel and Administration are requested to work with the departments to improve the timeliness and accuracy of information about state personnel. Improvements, at a minimum, should include: updating personnel information on a centralized computerized data base; accurate reporting of filled FTE positions; number of reclassifications that are approved, turnover rates by agency; tracking of FTE positions funded to FTE positions filled; an accurate count of part-time and temporary FTE positions; and elimination of unused FTE positions. The Department of Personnel and Administration and the Office of State Planning and Budgeting are requested to submit a consolidated statewide personnel report to the General Assembly by September 1, 2003. This report should include, by line item and department, a summary of vacant positions, the length of time each position has been vacant, and the number of reclassifications that were approved in FY 2002-03.
- 23 Governor - Lieutenant Governor - State Planning and Budgeting, Office of State Planning and Budgeting -- The Commission on Information Management, in conjunction with the Office of State Planning and Budgeting, is requested to submit a priority list for all state information technology projects requested in the FY 2004-05 budget requests by November 1, 2003.
- 24 Governor - Lieutenant Governor - State Planning and Budgeting, Office of State Planning and Budgeting -- It is the intent of the General Assembly that efforts to maximize the State's collection of federal revenues should be pursued by the Executive Branch. To this end, the Office of State Planning and Budgeting is encouraged to pursue contracts to maximize federal revenues on a contingency basis. It is anticipated that no additional State funds would be required to enter into these contracts and that the Office of State Planning and Budget shall report to the Joint Budget Committee on a monthly basis on the status of such efforts.
- 25 Governor - Lieutenant Governor - State Planning and Budgeting, Office of State Planning and Budgeting; and Office of Innovation and Technology -- The General Assembly requests the Office of State Planning and Budgeting and the Office of Innovation and Technology to work with Joint Budget Committee staff and departmental staff to develop recommendations for standardizing Long Bill information technology appropriations in order to achieve consistency in long bill appropriations for information technology. The Office of State Planning and Budgeting and the Office of Innovation and Technology are requested to report their recommendations for such a system to the General Assembly no later than November 1, 2003.

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26	Governor - Lieutenant Governor - State Planning and Budgeting, Office of State Planning and Budgeting, Office of Innovation and Technology -- The Office of State Planning and Budgeting and the Office of Innovation and Technology are requested to provide a report to the Joint Budget Committee, by November 1, 2003, that summarizes statewide spending on information technology. For each department, this report should include the FY 2001-02 and FY 2003-03 appropriations and actual spending for: (1) Information technology maintenance; (2) information technology support personnel and related operating expenses; (3) maintenance of ongoing systems; (4) long-term information technology projects; (5) short-term information technology projects; and (6) other information technology costs.					
27	Governor - Lieutenant Governor - State Planning and Budgeting, Economic Development Programs, International Trade Office -- The International Trade Office is requested to provide its FY 2002-03 annual report to the Joint Budget Committee by November 1, 2003. The report should include the following information: Number of new and existing companies assisted; activity reports from overseas representatives and offices; number of incoming missions; and regional export activities.					
<u>27a</u>	Governor - Lieutenant Governor - State Planning and Budgeting, Economic Development Programs, Colorado Promotion - Other Program Costs -- This program is requested to submit to the Joint Budget Committee a report outlining how it spent the \$9,000,000 supplemental appropriation it received in FY 2002-03, and a cost-benefit analysis of such expenditures. It is requested that this report be provided January first of each fiscal year until the appropriation is accounted for.					
<u>27b</u>	Governor - Lieutenant Governor - State Planning and Budgeting, Economic Development Programs, Colorado Promotion - Other Program Costs -- It is the intent of the General Assembly that during figure setting for FY 2004-05, the Joint Budget Committee will restore base funding for tourism to \$5,374,129. This amount reflects the funding level established by the Joint Budget Committee prior to the transfer of \$2.5 million to the Older Coloradans Program.					
28	Governor - Lieutenant Governor - State Planning and Budgeting, Economic Development Programs, Economic Development Commission - General Economic Incentives and Marketing -- In its annual report to the General Assembly, the Economic Development Commission is requested to provide an analysis and summary of programs and activities undertaken to assist the economies of rural areas of the state. For each project in a rural area, the report should include the following information: The location; recipient; purpose; dollar amount received from the Commission; local and/or private matching contributions; and other economic development assistance provided by the state for that project, such as job training. The report should also provide the total dollar amount provided by the Commission to rural areas, the percentage of total Commission assistance that went to rural areas, and information on any rural projects that applied for but did not receive Commission assistance.					
29	Governor - Lieutenant Governor - State Planning and Budgeting, Economic Development Programs, Colorado First Customized Job Training; and					

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Department of Higher Education, Division of Occupational Education, Colorado First Customized Job Training -- This program is requested to submit to the Joint Budget Committee by November 1, 2003, a detailed plan for accountability, including review criteria for selection of companies to participate, the number of new jobs created by the programs, the number of unemployed and underemployed individuals who were trained and employed by this program, the amount of new personal income, state personal, and corporate income tax generated by this program, the time period for repayment of state investment in this program, and the number of persons taken off state support programs and the money saved thereby.

- 30 Governor - Lieutenant Governor - State Planning and Budgeting, Office of Innovation and Technology -- The Office of Innovation and Technology and the Division of Finance and Procurement within the Department of Personnel are requested to provide a report to the Joint Budget Committee, by November 1, 2003, that describes steps taken to increase the ease of information technology procurement and compliance with state technology standards by state agencies. This report should include the status of: (1) The quarterly Desktop Standards, including updates on which desktop models from each vendor meet the state standards for each class of user; (2) the quarterly Desktop Standards, including updated pricing standards; (3) posting the quarterly Desktop Standards on-line; (4) updating the state pricing agreement website pages for each vendor to show the cost for models for each class of user; and (5) linking the quarterly Desktop Standards internet site to the BIDs system.